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November 14, 2001

TO: Members of the MAG Regional Aviation System Plan Policy Committee

FROM: Mayor Elaine M. Scruggs, Chairman, Glendale

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, November 28, 2001 - **8:30 a.m.**  
MAG Office, Suite 200, Palo Verde Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the Maricopa Association of Governments (MAG) Regional Aviation System Plan (RASP) Policy Committee will be held at the time and place noted above. **If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction or organization to represent you. Proxies for elected officials need to be an elected official from the same jurisdiction.**

Members of the MAG RASP Policy Committee may attend **either in person or by telephone conference call**. Those attending by telephone conference call are requested to call 602-261-7510 between 8:25 a.m. and 8:30 a.m. After prompting, please enter the meeting ID number 2842 on your telephone key pad followed by the pound key. If you require assistance, please dial 0 after calling the number above.

Please park in the garage under the Compass Bank Building at the Corner of 1<sup>st</sup> Avenue and Van Buren in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 8 people for the MAG RASP Policy Committee. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

#### TENTATIVE AGENDA

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| <ol style="list-style-type: none"><li>1. <u>Call to Order</u></li><li>2. <u>Review of Minutes of October 15, 2001</u></li></ol> | <ol style="list-style-type: none"><li>2. For information, discussion and approval of meeting minutes of October 15, 2001.</li></ol> |
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3. Review of MAG RASP Update Draft Working Paper 1-Inventory

On September 28, 2001 a draft Working Paper #1 was forwarded to members of the MAG RASP Policy Committee for review and comment. At the October 15, 2001, meeting of the MAG RASP Policy Committee it was requested that the comment period be extended to provide additional time to review the material and provide input. The input received to date is included in Attachment One. The MAG RASP Policy Committee will be requested to consider action on the Inventory Working Paper.

4. Review of MAG RASP Update Draft Working Paper 2, Aviation Forecasts

Wilbur Smith Associates staff prepared a draft of Working Paper #2, Aviation Forecasts. This working paper presents draft forecasts of based aircraft, operations and cargo for MAG RASP airports. On October 15, 2001 the consultant reviewed the results of the working paper and input was solicited. It was requested that the comment period for the working paper be extended to provide additional time for input. Attachment One includes the input received and Attachment Two summarizes responses to that input as it relates to the forecasts. The MAG RASP Policy Committee will be requested to consider action on the Forecasts Working Paper.

5. Next Steps in MAG RASP Update

Representatives of Wilbur Smith will provide an overview of the next steps in the MAG RASP Update including Demand/Capacity Analysis, and Alternatives. The schedule for completing the RASP Update will also be discussed.

3. For information, discussion and possible action.

4. For information, discussion and possible action.

5. For information, discussion and possible action.